

**Jackson County
Safety Committee Meeting April 05, 2019**

Present: Lacey Hulla, Diana Bordner, Katie Smith, Ian Larson, Laura Lakavage, Faith Arnspiger, Karen Wolters, Stacey Daniszewski, Caitlin Fernandez, Patty Gutierrez, Melodee Sewell, Carry Grimes, Renee Daniels, Alissa Podesta, Amber Weathers

Caitlin called meeting to order at 1:15

Accepted meeting minutes from the previous meeting.

Accident/Near Miss:

1. Staff member slipped and fell on food on the floor.
2. Staff member was jumped on by children.
3. Staff member kicked ball and fell down scraping upper thigh and hand
4. Child pushed a chair into a staff member's calf causing a bruise.
5. Staff member stepped and knee stretched "oddly"
6. Chair was pulled out by child while staff member was going to sit down.
7. Child scratched staff members arm.
8. Blind was pulled down during a lockdown drill.
9. Child slapped, kicked, punched and scratched staff member on various parts of their body.

Action Items:

1. Caitlin will follow up on the work order for Washington and Ashland
2. Caitlin will suggest to Laurie to have a fire marshal come out and assess EHS WM.

Center Safety Concerns:



1. WASH; someone came in and ripped boards down from between the fence and shed to keep kids from behind sheds. Not sure if a work ticket has been submitted.
2. ASH; Chunks of floor missing. Natalie was supposed to submit work order today for it.

Fire Marshall Audit on the Main Office—lesson learned

1. A fire marshal came and looked at the main office for fire safety.
2. All the Main office doors have fire ratings on them. The centers should have these doors as well.
3. Most buildings are ignited by heat sources brought in to the building NOT brought in to it.
4. Allow 2 feet of clearance from the ceiling for combustible materials.
5. If using a cover for the light make sure it is one that is fire rated and made for that purpose.
6. Don't leave the microwave, toaster or toaster oven running unattended

- a. If there is a fire in the microwave leave the door shut. Unplug only if safe to do so and use a fire extinguisher if you have been trained. Activate the alarm system. Get outside

Meeting evaluation:

	
Ended early	Side talk.
Enjoyable video. Would like a link to share.	Time and date for the meeting is hard. Please look at other dates next year.
Talked louder when there was side talk	

Laurie will meet with Josephine County Reps on April 12th.

Next Jackson County Safety Committee Meeting is on May 3rd, 2019 time and location TBD

Meeting concluded at 2:20

Submitted by:

Jonnie Cox

Operations & Procurement specialist